

IDAHO BOARD OF DENTURITRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 11/1/2019

BOARD MEMBERS PRESENT: Richard Howell - Chair
Carla R Wolfrum
Sally C Kane
Jacqueline Mabrey

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Kim Aksamit, Board Specialist

The meeting was called to order at 10:38 AM MDT by Richard Howell.

INTRODUCTIONS

Ms. Packer, Mr. Krema and Mr. McQuade introduced themselves to the Board.

APPROVAL OF MINUTES

Ms. Wolfrum made a motion to approve the minutes of November 2, 2018, May 7, 2019 and August 22, 2019. It was seconded by Ms. Mabrey. Motion carried.

PROPOSED LAWS AND RULES

Mr. McQuade updated the Board on the Red Tape Reduction Act and the Bureau's process to review each Board's rules over the next two years.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$19,949.85 as of 09/30/2019.

BOARD TRAINING

Mr. Krema reviewed the Open Meeting Law with the Board.

TRAVEL POLICIES

Ms. Eavenson updated the Board regarding travel policies.

BOARD VACANCIES

Ms. Eavenson reviewed the processes for Board member appointments through the Governor's Office.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

NEXT MEETING was scheduled for April 3, 2020 at 10:30 AM MST.

EXECUTIVE SESSION

Ms. Wolfrum made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Mabrey. The vote was: Ms. Wolfrum, aye; Ms. Mabrey, aye; Ms. Kane, aye; and Mr. Howell, aye. Motion carried.

Ms. Kane made a motion to come out of executive session. It was seconded by Ms. Wolfrum. Motion carried.

APPLICATIONS

Ms. Mabrey made a motion to approve the internship application for Stuart Kalper. It was seconded by Ms. Wolfrum. Motion withdrawn.

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Ms. Kane made a motion to come out of executive session. It was seconded by Ms. Wolfrum. Motion carried.

APPLICATIONS

Ms. Mabrey made a motion to approve the internship application for Stuart Kalper. It was seconded by Ms. Wolfrum. Motion carried.

CONTINUING EDUCATION

After review by Board members, the continuing education audit response was approved.

BOARD ELECTIONS

Ms. Wolfrum made a motion to elect Mr. Howell as Board chair. It was seconded by Ms. Kane. Motion carried.

ADJOURNMENT

Ms. Wolfrum made a motion to adjourn the meeting at 1:07 PM MDT. It was seconded by Ms. Mabrey. Motion carried.

Richard Howell, Chair

Carla R Wolfrum

Sally C Kane

Jacqueline Mabrey

Kelley Packer, Bureau Chief